



LOCAL AUTHORIZATION FOR TEMPORARY BEER & WINE EVENT PERMIT APPLICATION

State Form 57863 (R1 / 7-25)

INSTRUCTIONS:

1. Applicant must complete all requested information.
2. Please type or print clearly.
3. Obtain required community clearance signatures and then upload with the online Temporary Beer & Wine Event application when applying.

NOTE: THIS FORM IS ONLY TO BE USED WITH ONLINE APPLICATION. Visit <https://mylicense.in.gov/eGov/ML1.html> to submit the online application.

STEP 1. GENERAL INFORMATION

Name of applicant applying for permit (organization, club, corporation, individual - such as XYZ 123 Inc)	
Address of applicant (number and street, city, state, and ZIP code)	E-mail address
Printed name of person making application	Emergency contact telephone number
Printed name of contact person of event	Emergency contact telephone number

STEP 2. EVENT INFORMATION

Beginning day (Monday, Tuesday, etc)	Beginning date (month, day, year)	Ending day (Monday, Tuesday, etc)	Ending date (month, day, year)
Time of event Start time ☐ AM ☐ PM		End time ☐ AM ☐ PM	
Type or description of event			
Exact address of event (number and street, city, state, and ZIP code – if occurring in a suite, suite MUST be included)			

STEP 3. FLOORPLAN (DRAW OR ATTACH SEPARATELY)

STEP 4. APPLICANT VERIFICATION

The below signed applicant affirms under the penalties of perjury that the information contained in this form is true and accurate.

Printed name of applicant	Signature	Date signed (month, day, year)
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STEP 5. COMMUNITY CLEARANCE

Printed name of Sheriff of county, or Chief of Police, or Town Marshall of jurisdiction where the event will be held	Signature	Date signed (month, day, year)
Printed name of the mayor (if the event is held in Fort Wayne)	Signature	Date signed (month, day, year)

FOR OFFICE USE ONLY

Approved ☐ Denied ☐	Permit Number	Reviewed By	Date Reviewed
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