



TOWN OF DYER

Building Department

One Town Square

Dyer, IN 46311

building@townofdyer.com

Phone (219) 865-4228 Fax (219) 865-4233

1. A completed application form (see reverse side).
2. \$50.00 Registration Fee. (Fee will apply for credit or debit card.)
3. **A current \$5,000.00 Bond, which must be recorded in Crown Point at the Lake County Government Center** (2293 N. Main Street, Crown Point, IN 46307 (219-755-3730). If a copy of the original bond displaying the County recorder's stamp is on file with the building department, the **continuation certificate for that same bond number does not need to display the recorder's stamp. Please contact Lake County regarding Recording Fees.**
4. **A Certificate of Insurance** in an amount greater than or equal to \$500,000.00 for single-limit coverage for bodily injury and property damage. **The Certificate of Insurance must show the Town of Dyer as a certificate holder.**
5. **UPDATE IN 2020:** The Contractor shall maintain appropriate worker's compensation insurance as required by I.C. 22-3-5 et seq. and provide documentary proof of such coverage to be maintained as a public record. **See Ordinance 2019-08 for all commercial projects with a value of \$250,000 or more and all residential projects of five units or more.**

ALL OF THE DOCUMENTS LISTED ABOVE MUST BE SUBMITTED TOGETHER.

This will avoid any confusion and will assure that your application is processed promptly. If received via mail or fax we will mail out the Contractor's License to the address listed

ATTENTION PLUMBING CONTRACTORS: YOU MUST ATTACH A COPY OF THE STATE PLUMBING LICENSE FOR ALL EMPLOYEES

IMPORTANT INFORMATION REGARDING TIME LIMITS FOR PERMITS

1. If the work described in any permit has not begun within 90 days from the state of issuance, the permit will expire and will be canceled.
2. If the work described in a permit has a construction value less than \$600,000.00 and has not been substantially completed within 1 year of the date of issuance, said permit shall expire and a new permit will be required to complete the work which is based on the dollar amount to complete the remainder of work.
3. If the work described in an improvement location permit exceeds \$600,000.00 of construction cost, the permit shall be valid for a period of 2 years from the date of issuance.

The date of issuance shall be defined as the date on which the improvement location permit becomes available for pick up at the Clerk-Treasurer's Office in the Dyer Town Hall.

THIS REGISTRATION EXPIRES DECEMBER 31, 2024



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2024

Application for Certificate of Registration Contractors and Sub-Contractors

Date: _____

Registration # _____
(Office use)

Name of Business: _____

Address of Business: _____

Type of Business: _____

City/State/Zip: _____ **E-Mail:** _____

Business Phone: _____ **Mobile Phone:** _____

Signature of Applicant (Required): _____

Business Owner Information (Required)

Owner Name: _____

Residential Address: _____

City/State/Zip: _____ **Home/Mobile Phone:** _____

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